



## SAA-CCI LINKAGE SOP

Section 66 of the Juvenile Justice (Care and Protection of Children) Act, 2015(Amended in 2021) stipulates that-All the institutions registered under this Act, which may not have been recognised as Specialised Adoption Agencies, shall also ensure that all orphan or abandoned or surrendered children under their care are reported, produced and declared legally free for adoption, by the Committee as per the provisions of section 38. Further all such institutions shall develop formal linkages with nearby Specialised Adoption Agency and shall furnish details of the children declared legally free for adoption to that Specialised Adoption Agency along with all relevant records in the manner as may be prescribed, for the placement of such children in adoption.

The detailed procedure has been laid down in Regulation 61 of Adoption Regulations, 2022.

### ROLES AND RESPONSIBILITIES OF DIFFERENT STAKEHOLDERS IN SAA-CCI LINKAGE

PRE-ADOPTION PHASE			
S.NO.	STEPS	SAA-CCI LOCATED IN THE SAME DISTRICT	SAA-CCI NOT LOCATED IN THE SAME DISTRICT
1	Registration of CCI on CARINGS	DCPU	DCPU
2	Linking of CCI with SAA	DCPU(Annexure 1)	SARA (Annexure 2)
3	Registration of children	SAA	DCPU of the district where CCI is located.
4	Uploading of CSR, MER, LFA certificate along with the photograph of the child	SAA	DCPU of the district where CCI is located.

<b>ADOPTION PHASE (WHEN A CHILD LIVING IN CCI IS REFERRED TO PAPS THROUGH CARINGS)</b>		
5	Referral of the child	Through SAA portal, however details of the CCI shall also be visible on child's profile.
6	Visit of PAPs to see the child physically	CCI
7	Adoption Committee member	(a) Adoption in-charge or social worker of SAA (b) Paediatrician or visiting doctor of CCI (c) DCPU officers where the CCI is located (d) Representative of CCI
<b>POST-ADOPTION PHASE</b>		
8	Filing of Adoption Order	<ul style="list-style-type: none"> <li>• <u>Who</u>- SAA &amp; CCI (as a co-applicant)</li> <li>• <u>Where</u>- In the district where the CCI is located</li> <li>• <u>When</u>- In-country adoption- After the child has been given in the pre-adoption foster care Inter-country adoption- After the receipt of NOC from CARA.</li> </ul>
9	Updating Adoption process on CARINGS	SAA
10	Conduction of Post-Adoption follow-up	Agency who has conducted the HSR
11	Adoption fee bifurcation	50%- SAA 50%- CCI <b>(As per para 10 of Schedule XV, Adoption Regulations, 2022)</b>

A) SAA-CCI Linkage on CARINGS when located in the same district

STEP 1

District: NIC-District  
Welcome: Niraj Kumar

### CCI Registration

CCI Name*	Date of Registration*	Contact Person*	
Designation*	Address*		
Select			
Pincode*	State NIC	District NIC-District	
Phone <input type="checkbox"/> STD <input type="checkbox"/> Phone No	Mobile(+91)*	Fax*	Email*
<b>Registered Under Trackchild</b>			
<input type="radio"/> Yes <input checked="" type="radio"/> No			
<b>CCI Registered</b>			
<input checked="" type="radio"/> Yes <input type="radio"/> No			
Run By	Registration No*		
<input checked="" type="radio"/> Govt. <input type="radio"/> NGO			
Licence Issue date*	Licence validity : From*	Licence validity : To*	

[Submit](#)

STEP 2

District: NIC-District  
Welcome: Niraj Kumar

List of CCI waiting to be mapped

S.No.	District	CCI Details	Address of CCI	Contact Details	Map CCI
1	NIC-District	Name: iyH2UQJ3RHWEK CCI Code: NC4001005	MNSDBVJKS	Name: WEKJSHFIWE Phone: 91-9599915149 Mobile: 9599915149 Email: shivayebah3060@gmail.com	<a href="#">Map CCI</a>
2	NIC-District	Name: vedansh CCI Code: NC4001006	wdkq/ufckvq	Name: shivaye Phone: 91-9717064632 Mobile: 9717064632 Email: veanshgoswami36@gmail.com	<a href="#">Map CCI</a>
3	NIC-District	Name: HAJAHda dsndjsdsj frfdjfsdfjmsfkkstfk CCI Code: NC4001003	dssfs sdsfsdfj ksf fsdfosfksdkfk fdkdkdtkgkldgdmk sfsksfsdfsdj	Name: VIKA SKUMAR Phone: 011-33333333 Mobile: 4242424242 Email: asashkdkdkkdsldfjfdffdfdfdfdf@gmail.com	<a href="#">Map CCI</a>

# STEP 3



Central Adoption Resource Authority  
Ministry of Women & Child Development  
Government of India



**Child Adoption Resource Information and Guidance System (CARINGS) 3.1**

- Dashboard
- Parent Details
- Doctor
- CCI Information
- Approve Children Details
- Relative Adoption
- Post Adoption
- Reports and Queries
- Search
- Notice / Circular
- Profile Updation
- Logout

District: NIC-District  
Welcome: Niraj Kumar

Map CCI			
CCI Code	NC4001006	CCI Name	vedansh
District	NIC-District	Address	wdkqlufckwq
Select District*	NIC-District		
Select Agency*	Select		
<input type="button" value="Map CCI"/>			

Central Adoption Resource Authority, Ministry of Women & Child Development,  
West Block 8,Wing 2,2nd floor,R.K. Puram New Delhi-110066 (India), Toll Free No.:1800 11 1311  
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# STEP 4



Central Adoption Resource Authority  
Ministry of Women & Child Development  
Government of India



**Child Adoption Resource Information and Guidance System (CARINGS) 3.1**

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- Search
- Notice / Circular
- Profile Updation
- Logout

District: NIC-District  
Welcome: Niraj Kumar

Map CCI			
CCI Code	NC4001006	CCI Name	vedansh
District	NIC-District	Address	wdkqlufckwq
Select District*	NIC-District		
Select Agency*	Select		
<div style="border: 1px solid #ccc; padding: 5px; font-size: x-small;"><ul style="list-style-type: none"><li>Select</li><li>-</li><li>Demo - SAA</li><li>Dummy 1</li><li>Dummy 4</li><li>Dummy One</li><li><b>Dummy SAA</b></li><li>Dummy Three</li><li>Dummy Training</li><li>Dummy Two</li><li>NIC-DEMO</li><li>nic-ripa</li><li>NIC-SAA</li></ul></div>			

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# STEP 5

## Child Adoption Resource Information and Guidance System (CARINGS) 3.1

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- Search
- Notice / Circular
- Profile Updation
- Logout

District: NIC-District  
Welcome: Niraj Kumar

Map CCI			
CCI Code	NC4001006	CCI Name	vedansh
District	NIC-District	Address	wdkqlufckovq
Select District*	NIC-District		
Select Agency*	nic-ripa		
SAA Code	nicripa	SAA Name	nic-ripa
District	NIC-District	Address	Room No 625 Shastri Bhawan.
<a href="#">Map CCI</a>			